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Aldern House, Baslow Road, Bakewell, Derbyshire. DE45 1AE



MINUTES

Meeting: **Audit Resources & Performance Committee**

Date: Friday 20 May 2016 at 10.00 am

Venue: The Board Room, Aldern House, Baslow Road, Bakewell

Chair: Cllr A McCloy

Present: Cllr C Furness, Mrs P Anderson, Cllr D Greenhalgh, Mr Z Hamid, Cllr Mrs G Heath, Ms S Leckie, Cllr S Marshall-Clarke, Cllr Mrs L C Roberts, Mrs E Sayer, Cllr F J Walton and Cllr D Williams

Apologies for absence: Mrs F Beatty, Cllr A R Favell, Cllr C McLaren, Cllr Mrs N Turner and Mr P Ancell.

22/16 MINUTES OF PREVIOUS MEETING - 4 MARCH 2016

The minutes of the last meeting of the Audit, Resources and Performance Committee held on 4 March 2016 were approved as a correct record.

23/16 PUBLIC PARTICIPATION

Three members of the public were present to make representations to the Committee.

24/16 MEMBERS DECLARATIONS OF INTEREST

Item 6

Cllr Andrew McCloy declared a personal interest as a member of the Ramblers and as a contributor to the organisation's magazine.

25/16 ACTION PLANS FOR THE MANAGEMENT OF RECREATIONAL MOTORISED VEHICLES IN THEIR USE OF UNSEALED HIGHWAYS AND OFF-ROAD (A7622/SAS)

The Rights of Way Officer introduced the report, which set out how the Authority's strategy for the management of recreational motorised vehicles would be implemented for the year 2016/17, and emphasised the main points.

The following spoke under the public participation at meetings scheme:

- Mr G Wolfe, Green Lanes Alliance
- Mrs Stoney, Resident of Bamford
- Ms C Farrell, Bamford Parish Council

The Chair stated that the staffing resources referred to by some of the speakers would be considered as part of a report being made to the Authority meeting on 27 May.

Cllr Marshall-Clarke, from Derbyshire County Council, stated that he would raise the issue of Hurstclough Lane with the County Council and pursue if funding was available. Cllr Mrs Heath, from Staffordshire County Council, stated that she kept up to date with the issues at Hollinsclough and prompted the County Council when necessary.

The recommendation as set out in the report was moved, seconded, voted on and carried.

The Chair thanked the Rights of Way Team and all staff involved in this work.

Cllr Marshall-Clarke stated that he would talk to the Police and Crime Commissioner for Derbyshire regarding the enforcement action.

RESOLVED:

That the action plans at Appendices 3, 4 and 8 of the report are approved, that progress is noted and that a follow-up report be brought to this Committee in March 2017.

26/16 2015-2016 OUTTURN (A.137/22/PN)

Members considered the report of the outturn for 2015/2016, which sought approval of the necessary appropriations to or from reserves, together with approval of unspent funds and overspends to be carried forward into the 2016/17 financial year.

In response to a Member query officers agreed to check the Local Nature Partnership funding that was shown as 'funds no longer required' in the 2015/16 variance analysis in Appendix A.

The recommendation as set out in the report was moved, seconded, voted on and carried.

RESOLVED:

That the outturn be noted, and the slippage requests and specific reserve appropriations shown in Appendix D of the report be approved.

27/16 INTERNAL AUDIT 2015/16 ANNUAL REPORT

Ian Morton, Audit Manager, Veritau internal auditors, was present at the meeting and introduced the report of the internal audit 2015/16 annual report.

The recommendation as set out in the report was moved, seconded, voted on and carried.

RESOLVED:

To note and accept the 2015/16 annual report from the internal auditors as set out in Appendix 1 of the report.

The meeting adjourned at 11.00am for a short break and reconvened at 11.10am.

28/16 2015/16 QUARTER 4 AND YEAR END CORPORATE PERFORMANCE REPORT (A91941/RMM/SN)

The Chair thanked the Director of Corporate Strategy and Development and the Performance Officer for all their hard work during the sickness absence of a member of the team. The Director of Corporate Strategy and Development in turn thanked the Performance Officer for her support.

The Director stated that managers had decided that the indicator target status would be shown green where a target had been met but would be red if not met. In response to Members' queries she stated that they would consider whether the practice elsewhere of showing target status as amber when the target was within 10% of being met should be adopted.

11.45am Ms Emma Sayer left the meeting.

The recommendation as set out in the report was moved, seconded, voted on and carried.

RESOLVED:

- 1. That the 2015/16 Quarter 4 and year end Corporate Performance Return, given in Appendix 2 of the report, which includes performance against indicator targets, is reviewed and the overall assessment of year end performance agreed.**
- 2. That the 2015/16 Quarter 4 and year end status and analysis of complaints and Freedom of Information/Environmental Information Requests, given in Appendix 4 of the report, be considered and received.**

29/16 CORPORATE RISK REGISTERS: 2015/16 YEAR END AND 2016/17 PROPOSED (A91941/RMM)

Members considered the report on the year end position for the 2015/16 Corporate Risk Register and the proposed Corporate Risk Register for 2016/17. It was noted that Members felt the presentation of the report was clear.

The recommendation as set out in the report was moved, seconded, voted on and carried.

RESOLVED:

That the Corporate Risk Register 2016/17, as given in Appendix 1 of the report, be reviewed and approved, taking account of the year end position on the 2015/16 Corporate Risk Register given in Appendix 2 of the report.

30/16 CORPORATE INDICATORS TO SUPPORT 2016-2019 CORPORATE STRATEGY (RMM/SN)

It was noted that the wrong Appendix 2 had been supplied with the report and that copies of the correct Appendix had been tabled.

Members considered the set of Corporate Indicators developed so far to measure progress against achieving the 2016-2019 Corporate Strategy. Members welcomed the reduction in indicators from 63 to 17.

The recommendation as set out in the report was moved, seconded, voted on and carried.

RESOLVED:

That the Corporate Indicators at Appendix 1 of the report be agreed in principle for further development as identified in the report and finalised in consultation with the Chair and Vice Chair of this committee

31/16 EXTERNAL AUDIT (KPMG) 2016/15 AUDIT FEE LETTER (A1362)

RESOLVED:

To note the letter from the External Auditor (KPMG) setting out details of the audit work and fee proposed for the 2016/17 financial year.

32/16 EXEMPT INFORMATION S100(A) LOCAL GOVERNMENT ACT 1972

RESOLVED:

That the public be excluded from the meeting during consideration of Agenda Item Nos. 14 and 15 to avoid the disclosure of Exempt Information under S100 (A) (4) Local Government Act 1972, Schedule 12A, Paragraph 3 "Information relating to the financial or business affairs of any particular person (including the authority holding that information)".

PART B

SUMMARY

The Committee determined the following items, full details of which are in the exempt minutes:

33/14 Exempt minutes of meeting - 4 March 2016

34/14 Renewal of Lease at Surprise View Car Park (PM6860/JRN)

The meeting ended at 12.20 pm